



# Request for City Council Action

## DEPARTMENT INFORMATION

ORIGINATING DEPARTMENT	REQUESTOR:	MEETING DATE:
Public Works	City Engineer Wagner	March 9, 2026
PRESENTER(S)	REVIEWED BY:	ITEM #:
Consent	City Administrator/Finance Director Flaherty	3.5 – Pay Application for 80 <sup>th</sup> Street Trail Project

## STRATEGIC VISION

MEETS:	THE CITY OF OTSEGO:
	Is a strong organization that is committed to leading the community through innovative communication.
<b>X</b>	Has proactively expanded infrastructure to responsibly provide core services.
	Is committed to delivery of quality emergency service responsive to community needs and expectations in a cost-effective manner.
	Is a social community with diverse housing, service options, and employment opportunities.
	Is a distinctive, connected community known for its beauty and natural surroundings.

## AGENDA ITEM DETAILS

RECOMMENDATION:	
City staff are recommending City Council approval of Pay Application #3 for the 80 <sup>th</sup> Street Trail Improvement Project.	
ARE YOU SEEKING APPROVAL OF A CONTRACT?	IS A PUBLIC HEARING REQUIRED?
No	No
BACKGROUND/JUSTIFICATION:	
<p>Pay Application #3 includes payment for remaining curb and gutter removal, aggregate base Class 5, traffic control, fertilizer, and seeding.</p> <p>In accordance with Minnesota Statute, the City is withholding the maximum of 5% retainage of work completed, which amounts to \$15,274.89 at this time.</p>	
SUPPORTING DOCUMENTS ATTACHED:	
<ul style="list-style-type: none"> <li><b>Pay Application #3</b></li> </ul>	

## POSSIBLE MOTION

PLEASE WORD MOTION AS YOU WOULD LIKE IT TO APPEAR IN THE MINUTES:
Motion to approve Pay Application #3 to New Look Contracting, Inc. in the amount of \$11,907.78 for the 2025 80 <sup>th</sup> Street Trail Improvement Project.

## BUDGET INFORMATION

FUNDING:	BUDGETED:
Fund 203 – Park Development	Yes



**PAY ESTIMATE #3**  
**City of Otsego - 2025 80th Street Trail Improvement Project**

Base Bid

Through March 2, 2026

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
1	MOBILIZATION	1	LS	\$ 21,000.00	\$ 21,000.00	1	\$ 21,000.00
2	CLEARING AND GRUBBING	1	LS	\$ 1,250.00	\$ 1,250.00	1	\$ 1,250.00
3	SALVAGE SIGN	1	EA	\$ 115.00	\$ 115.00	1	\$ 115.00
4	REMOVE PIPE CULVERTS	12	LF	\$ 50.00	\$ 600.00	52	\$ 2,600.00
5	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	241	LF	\$ 5.00	\$ 1,205.00	241	\$ 1,205.00
6	REMOVE CURB AND GUTTER	4	SY	\$ 225.00	\$ 900.00	5	\$ 1,125.00
7	REMOVE BITUMINOUS PAVEMENT	204	SY	\$ 10.00	\$ 2,040.00	204	\$ 2,040.00
8	EXCAVATION - COMMON (CV)	3908	CY	\$ 8.50	\$ 33,218.00	3908	\$ 33,218.00
9	COMMON EMBANKMENT (CV)	5881	CY	\$ 16.00	\$ 94,096.00	5881	\$ 94,096.00
10	SUBGRADE PREPARATION	19	RDST	\$ 225.00	\$ 4,275.00	19	\$ 4,275.00
11	AGGREGATE BASE CLASS 5	814	TON	\$ 30.00	\$ 24,420.00	901.35	\$ 27,040.50
12	TYPE SP 9.5 WEARING COURSE MIXTURE (2,B)	387	TON	\$ 110.00	\$ 42,570.00	439.09	\$ 48,299.90
13	12" RC PIPE APRON	1	EA	\$ 2,550.00	\$ 2,550.00	1	\$ 2,550.00
14	12" RC PIPE CULVERT CLASS V	44	LF	\$ 108.00	\$ 4,752.00	44	\$ 4,752.00
15	12" RC PIPE SEWER CLASS V	23	LF	\$ 104.00	\$ 2,392.00	23	\$ 2,392.00
16	CONNECT TO EXISTING STORM SEWER	2	EA	\$ 1,550.00	\$ 3,100.00	2	\$ 3,100.00
17	CASTING ASSEMBLY	2	EA	\$ 825.00	\$ 1,650.00	2	\$ 1,650.00
18	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	2	EA	\$ 4,675.00	\$ 9,350.00	2	\$ 9,350.00
19	6" CONCRETE WALK	252	SF	\$ 10.00	\$ 2,520.00	275	\$ 2,750.00
20	6" CONCRETE DRIVEWAY PAVEMENT	9	SY	\$ 170.00	\$ 1,530.00	37	\$ 6,290.00
21	B612 CONCRETE CURB AND GUTTER	44	LF	\$ 30.00	\$ 1,320.00	45	\$ 1,350.00
22	TRUNCATED DOMES	67	SF	\$ 60.00	\$ 4,020.00	46	\$ 2,760.00
23	TRAFFIC CONTROL	1	LS	\$ 1,350.00	\$ 1,350.00	1	\$ 1,350.00
24	STORM DRAIN INLET PROTECTION	3	EA	\$ 235.00	\$ 705.00	3	\$ 705.00
25	CULVERT END CONTROLS	1	EA	\$ 235.00	\$ 235.00	1	\$ 235.00
26	SILT FENCE TYPE MS	1208	LF	\$ 4.00	\$ 4,832.00	1103	\$ 4,412.00
27	SEDIMENT CONTROL LOG TYPE STRAW	739	LF	\$ 4.00	\$ 2,956.00	841	\$ 3,364.00
28	FERTILIZER TYPE 1	240	LBS	\$ 2.00	\$ 480.00	240	\$ 480.00
29	SEEDING	1	ACRE	\$ 2,000.00	\$ 1,600.00	1	\$ 2,000.00
30	HYDRAULIC BONDED FIBER MATRIX	2800	LBS	\$ 2.00	\$ 5,600.00	2800	\$ 5,600.00
31	SOUTHERN BOULEVARD SEED MIXTURE	128	LBS	\$ 8.00	\$ 1,024.00	128	\$ 1,024.00
<b>Total Base Bid</b>					<b>\$ 277,655.00</b>		<b>\$ 292,378.40</b>

**PAY ESTIMATE #3**  
**City of Otsego - 2025 80th Street Trail Improvement Project**

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
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**Change Order 1**

1	CO 1 REMOVE CONCRETE DRIVEWAY	156	SF	\$ 3.50	\$ 546.00	156	\$ 546.00
2	CO 1 DRAINTILE (PER REVISED PLAN)	196	LS	\$ 39.25	\$ 7,693.00	196	\$ 7,693.00
3	CO 1 36" MAPLE TREE CLEAR & GRUB	1	EA	\$ 3,000.00	\$ 3,000.00	1	\$ 3,000.00

**Change Order 2**

1	CO 2 TIME & MATERIAL - FIND DRAINTILE	1	LS	\$ 1,880.40	\$ 1,880.40	1	\$ 1,880.40
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	<b>Total Change Orders</b>	<b>\$ 13,119.40</b>	<b>\$ 13,119.40</b>
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	<b>Total Base Bid + Change Orders</b>	<b>\$ 290,774.40</b>	<b>\$ 305,497.80</b>
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