



PLANNING COMMISSION AGENDA

Monday, March 2, 2026

7:00 PM

Otsego Prairie Center

The Planning Commission advises the City Council in matters relating to land use and development of the City. The Planning Commission participates in establishment of the Comprehensive Plan, Zoning Ordinance, Subdivision Ordinance, and other development related policies and controls. The Planning Commission also reviews development proposals, including conduct of public hearings when required by law, and makes recommendations to the City Council.

Members of the public are invited to attend in person at the Otsego Prairie Center (8899 Nashua Avenue NE) or may view the meeting on the internet via Zoom.com using the links or dial-in number below. Persons wishing to provide comments or ask questions for public hearing items must be physically present at the Otsego Prairie Center or submit written comments in advance of the Planning Commission meeting.

Join Zoom Meeting: [Join Zoom \(link\)](#)

Meeting ID: 878 0253 4977

Passcode: 549683

Dial in 1-312-626-6799

Call to Order

Roll Call

1. Announcements:
2. Consider the following Minutes:
 - 2.1 Planning Commission February 17, 2026
3. Annual Business: Election of the 2026 Planning Commission Chair and Vice Chair
4. Public Hearing Items:
 - 4.1 Meadow Haven Preliminary Plat
5. Planning Items:
 - 5.1 None
6. Updates:
 - 6.1 Updates on City Council actions
 - 6.2 Updates on future Planning Commission Items

NOTES:

Public Hearings: The City of Otsego expects respectful participation. Speakers are to be courteous in their language and deportment, and to confine their remarks to those facts that are germane and relevant to the question or matter under discussion. Please remember that this is a public business meeting, available for viewing on the internet by members of the public, including children. Consistent with FCC rules, obscenity, and profane or indecent language will not be tolerated by the Chair. Anyone wishing to address the Commission should raise their hand. Please make your comments from the podium and identify yourself by your first and last name and your address for the record. Please limit your comments to three minutes.

Information: The Planning Commission has been provided background information for agenda items in advance by City staff. Decisions are based on this information, as well as the Comprehensive Plan, City Code, City policy and practices, input from the public and a Commissioner's personal judgment.

City Council: There may be a quorum of the City Council in attendance at this meeting only for the purpose of observation and to receive information.

Mobile Devices: Please silence all cell phones and mobile devices.

CITY OF OTSEGO PUBLIC HEARING PROCEDURE

To increase public understanding of the procedure being followed in public hearings, the following specific steps will be used in every hearing:

1. The Chair is to announce the application.
2. City staff will present the Planning Report.
3. The applicant is given opportunity to describe their request and make additional statements.
4. The Chair will open the public hearing and invite comments and questions.
 - Comments and questions are to be directed to the Chair.
 - Please limit individual comments or questions to 3 minutes or less.
5. The Chair will ask for any additional public comments, and hearing none, will close the public hearing.
6. The applicant and/or City staff may respond to questions or comments from the public hearing.
7. The Planning Commission will discuss the application and ask questions of the applicant or City staff.
8. The Chair will call for a motion for a recommendation to the City Council.

The City Council and Planning Commission want to assure that citizen comments regarding applications before the City are received at the proper time and place to be most effective. In order for some comments to be legally considered by the City Council and Planning Commission, they must be presented at a properly noticed public hearing. In conducting the public hearing and establishing a legal record of proceedings for the hearing, after the Planning Commission Chair has closed the public hearing people wishing to provide additional comments may be advised by the Planning Commission Chair and/or City staff that comments are no longer able to be heard.