

**OTSEGO CITY COUNCIL MEETING
MONDAY, JANUARY 26, 2026
7:00 PM
OTSEGO PRAIRIE CENTER**

Call to Order:

Mayor Stockamp called the meeting to order at 7:00 PM.

Roll Call:

Mayor Jessica Stockamp and Councilmembers: Ryan Dunlap, Michelle Lund, and Corey Tanner. City Staff: City Administrator/Finance Director Adam Flaherty, City Planner Dan Licht, City Engineer Ron Wagner, City Attorney Dave Kendall (*), and City Clerk Audra Etzel. Absent: Councilmember Tina Goede

Attended via video conference (*).

Pledge of Allegiance:

Mayor Stockamp led in the Pledge of Allegiance.

1. Open Forum:

Mayor Stockamp opened the Open Forum at 7:01 PM.

Kathy Coles, 15613 90th Street NE provided an updated photo of Coborns showing they have not completed the screening. City Planner Licht has been in contact with Coborns.

Mayor Stockamp closed the Open Forum at 7:02 PM.

2. Consider Agenda Approval:

CM Dunlap asked to have item 3.3 removed from the consent agenda for discussion, adding item 6.1 to the agenda, and City Planner Licht asked to have item 3.20 removed from the consent agenda so a revision may be prepared for a future meeting.

CM Dunlap motioned to approve the agenda as amended, seconded by CM Tanner. All in favor. Motion carried 4-0.

3. Consent Agenda:

3.1 Approve Claims List.

3.2 Approve City Council Meeting Minutes.

A. January 12, 2026, Meeting.

~~3.3 Approve Pay Application #13 for the Fire and Emergency Services Facility Project.~~ Moved to item 6.1.

3.4 Schedule the Local Board of Appeal and Equalization Meeting – April 22, 2026, at 6:00 PM.

- 3.5 Adopt Resolution 2026-05 Accepting Public Improvements – Harvest Run East 4th Addition.
- 3.6 Adopt Resolution 2026-06 Accepting Public Improvements – Meadows of Riverpointe 3rd and 4th Additions.
- 3.7 Approve the Purchase of a Fleet Vehicle – Zero Turn Mower.
- 3.8 Approve the Purchase of a Fleet Vehicle – Pickup Truck & Plow Equipment.
- 3.9 Approve the Purchase of a Fleet Vehicle – Compact Track Loader.
- 3.10 Approve the Purchase of a Fleet Vehicle – Dump Trailer.
- 3.11 Approve the Purchase of a Fleet Vehicle – Flatbed Pickup Truck.
- 3.12 Approve the Purchase of a Fleet Vehicle – Excavator Drum Mulcher Attachment.
- 3.13 Accept Quotes and Authorize Purchase and Installation of Equipment – East WWTF Grit Classifier.
- 3.14 Approve Project Change Orders Requested – Wellhouse No. 4 Water Treatment Plant.
- 3.15 Adopt Resolution 2026-07 Ordering Plans and Specifications – Water System Connection Phase 2.
- 3.16 Accept Proposal and Approve Agreement and Geotechnical Evaluation – South Central Water Treatment.
- 3.17 Approve a Job Description and Authorize Recruitment – Human Resources/Payroll Coordinator.
- 3.18 Approve a Job Description and Authorize Recruitment – Utility Foreperson for Water, Collection, Distribution.
- 3.19 Approve a Memorandum of Understanding with Wright County – Brush Chipping and Compost Processing.
- ~~3.20 Adopt Ordinance 2026-01 Amending Street Name Designations – Tanglewood 2nd Addition.~~ Removed.
- 3.21 Approve Plans and Specifications and Order Advertisement for Bids – 2026 Mill and Overlay Project.
- 3.22 Accept a Resignation from an Advisory Commissioner.

CM Dunlap motioned to approve the consent agenda as amended, seconded by CM Tanner. All in favor. Motion carried 4-0.

4. Planning:

- 4.1 Great River Centre of Otsego 8th Addition (Foss Swim School).
 - A. Presentation by City Planner.
 - B. Consider Adopting Resolution 2026-08 Approving a Preliminary Plat.

City Planner Licht reviewed the staff report and presentation.

Duane Boris, Foss Swim School representative provided information regarding their company and the upcoming project. Mr. Boris agrees with the staff report and was present to answer questions.

CM Tanner noted his excitement for the development and the benefits the business will bring to the community.

CM Tanner motioned to adopt Resolution 2026-08 approving a preliminary plat for the Great River Centre of Otsego Eighth Addition, seconded by Lund. All in favor. Motion carried 4-0.

5. Public Safety:

5.1 Public Safety:

A. Presentation by Interim Fire Chief.

B. Consider Approval of a Job Description and Authorize Recruitment – Fire Chief.

Interim Fire Chief Scott reviewed the staff report and presentation.

CM Dunlap asked about the financial impact of moving up the recruitments. Flaherty said staff are gathering data and waiting for the Captain's job description to be scored to verify the budget impact and will present it to the City Council before requesting authorization to recruit.

CM Lund noted the reconfiguration and savings with Department staff doing their own training. Flaherty said there would be some cost off set by having staff assist with the training but noted it would not be equivalent to the wages for the staff.

CM Tanner asked about the interviews. Chief Scott recommends surrounding Fire Chiefs, City Council and staff will assist with the interview process.

Mayor Stockamp asked if a roadmap could be presented to the public in an open house format. Chief Scott recommended moving forward with the Fire Chief hire and having the station available for a place to host an open house.

CM Lund asked about what is being approved tonight. Chief Scott said the request tonight is to approve the Fire Chief job description and staff to start the recruitment.

CM Tanner motioned to approve the Fire Chief Job Description and to authorize recruitment, seconded by CM Lund.

CM Dunlap appreciates the memo from CityGate but notes the contradiction of the memo recommending a comprehensive plan in relation to shared services. CM Dunlap is not comfortable paying any more money until a plan has been established.

Voting in favor: Stockamp, Lund, and Tanner. Voting against: Dunlap. Motion carried 3-1.

6. City Council Reports and Updates:

6.1 Approve Pay Application #13 for the Fire & Emergency Services Facility Project.

CM Dunlap opposes this action because the City receives services from the existing contract providers at a price point that is cost-effective for the taxpayers, noting the cost to date.

CM Tanner motioned to approve Pay Application #13 in the amount of \$1,512,200.76 for work completed on the Fire & Emergency Service Facility project, seconded by CM Lund. Voting in favor: Stockamp, Lund, and Tanner. Voting against: Dunlap. Motion carried 3-1.

A. Heritage Preservation Commission CM Tanner said the Commission has not met and no meetings are scheduled until March of 2026.

B. Parks and Recreation Commission Liaison CM Lund said the Commission reviewed the budget and planning for Lily Pond and discussed Prairie Park.

C. Planning Commission Liaison CM Dunlap said the Commission met and reviewed an application and proposed ordinance amendments.

D. Public Safety Commission Liaison Mayor Stockamp said Allina, Wright County, and Fire Chief Scott provided updates. Additionally, CM Dunlap and Mayor Stockamp had a Fire Advisory Committee meeting that same night with staff.

7. Staff Reports and Updates:

7.1 Consider Scheduling a Special City Council Meeting to Discuss the 2026 Street Renewal Project.

City Administrator/Finance Director Flaherty is looking to schedule a Special City Council meeting.

Mayor Stockamp motioned to schedule a Special City Council meeting for February 23, 2026, at 5:30 PM to discuss the 2026 Street Renewal Project, seconded by CM Tanner. All in favor. Motion carried 4-0.

Flaherty said a survey has been sent for Goal Setting dates and Thursday, February 26th at 5pm was available to all City Council. The I-94 Corridor Coalition breakfast is next Friday which is the same time as the LMC training. Flaherty recently attended the ribbon cutting at the Condo Suites of Otsego and noted the first business in that development.

CM Dunlap motioned to schedule a Special City Council for February 26, 2026, at 5:00 PM meeting to discuss goal setting, seconded by CM Tanner. All in favor. Motion carried 4-0.

City Clerk Etzel said Advisory Commission interviews have been scheduled for February 12th and said the Otsego Winter Festival event is Saturday, February 7th from 10am-noon.

Sergeant Jason Oltmanns, Wright County Sheriff's Office provided updates on training, cold weather challenges, and the recent Amber Alert. Sergeant Oltmanns thanked Ben Boyd for assisting with the internet issues, Detective Lamer working hard cases, and donations from Otsego Lions and Gifts Anonymous for a family recently involved in a call.

8. Adjourn.

CM Tanner motioned to adjourn at 7:57 PM, seconded by CM Lund. All in favor. Motion carried 4-0.

Minutes prepared by Audra Etzel, City Clerk.

City of Otsego:

Jessica Stockamp, Mayor

ATTEST: _____
Audra Etzel, City Clerk