



Request for City Council Action

DEPARTMENT INFORMATION

ORIGINATING DEPARTMENT	REQUESTOR:	MEETING DATE:
Administration	City Clerk Etzel	January 26, 2026
PRESENTER(S)	REVIEWED BY:	ITEM #:
Consent	City Administrator/Finance Director Flaherty	3.22 – Advisory Commissioner Resignation

STRATEGIC VISION

MEETS:	THE CITY OF OTSEGO:
	Is a strong organization that is committed to leading the community through innovative communication.
	Has proactively expanded infrastructure to responsibly provide core services.
	Is committed to delivery of quality emergency service responsive to community needs and expectations in a cost-effective manner.
X	Is a social community with diverse housing, service options, and employment opportunities.
	Is a distinctive, connected community known for its beauty and natural surroundings.

AGENDA ITEM DETAILS

RECOMMENDATION:	
City staff are recommending that the City Council accept the resignation of an Advisory Commissioner.	
ARE YOU SEEKING APPROVAL OF A CONTRACT?	IS A PUBLIC HEARING REQUIRED?
No	No
BACKGROUND/JUSTIFICATION:	
City Staff received notice of resignation of Heritage Preservation Commissioner Jim Penick on January 14, 2026. City staff is recommending the vacancy be appointed as part of the upcoming Advisory Commissioner Recruitment with the appointment starting March 1, 2026.	
SUPPORTING DOCUMENTS ATTACHED:	
<ul style="list-style-type: none"> Advisory Commission Appointments 	

POSSIBLE MOTION

PLEASE WORD MOTION AS YOU WOULD LIKE IT TO APPEAR IN THE MINUTES:
Motion to accept the resignation of Jim Penick from the Heritage Preservation Commission and thank him for his service to the City.

BUDGET INFORMATION

FUNDING:	BUDGETED:
N/A	N/A



**City of Otsego
Advisory Commission Appointments**

Expiring 28-Feb 2026	Expiring 28-Feb 2027	Expiring 29-Feb 2028	Expiring 28-Feb 2029
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Planning (7 members)

Appointed	Jones	Stritesky Kincanon	Heidner Foster	Offerman Metzger
Alternates				

Parks and Recreation (7 members)

Appointed	Danzl Schaffer	Baltos Baldry	McCool	Dehn Tyberghein
Alternates				

Public Safety (7 members)

Appointed		Green Heltemes	Greeman Hubbard Sibert	Freiberg Becker
Alternates				

Heritage Preservation (5 member)

Appointed		Nault Stinski	Kiffmeyer Penick	Seroshek
Alternates	Waldron (Alt 1)		Wilson (Alt 2)	

January 26, 2026 - City Council accept Resignation of Jim Penick OHPC (Term Expiring 2/29/2028)

July 14, 2025 - City Council removal of John Braun PS (Term Expiring 2/28/2026). Becker will be moved from the alternate position (Term Expiring 2/28/2029).

June 23, 2025 - City Council removal of Norm Witteborg P&R (Term Expiring 2/28/2027). Tyberghein will be moved from the alternate position (Term Expiring 2/28/2029).

February 24, 2025 - City Council Approved