



Request for City Council Action

DEPARTMENT INFORMATION

ORIGINATING DEPARTMENT	REQUESTOR:	MEETING DATE:
Public Works	Street Operations Manager Lamson	January 26, 2026
PRESENTER(s)	REVIEWED BY:	ITEM #:
Consent	City Administrator/Finance Director Flaherty	3.10 – Fleet Procurement

STRATEGIC VISION

MEETS:	THE CITY OF OTSEGO:
	Is a strong organization that is committed to leading the community through innovative communication.
X	Has proactively expanded infrastructure to responsibly provide core services.
	Is committed to delivery of quality emergency service responsive to community needs and expectations in a cost-effective manner.
	Is a social community with diverse housing, service options, and employment opportunities.
	Is a distinctive, connected community known for its beauty and natural surroundings.

AGENDA ITEM DETAILS

RECOMMENDATION:	
City staff is recommending the City Council approve a fleet vehicle purchase.	
ARE YOU SEEKING APPROVAL OF A CONTRACT?	IS A PUBLIC HEARING REQUIRED?
No	No
BACKGROUND/JUSTIFICATION:	
<p>The 2026 Fleet Capital Improvement Plan (CIP) includes the purchase of a dump trailer. This will be the City’s second dump trailer. It is one of the most frequently shared pieces of equipment and they allow the one-ton trucks with dump bodies to be used on additional projects. The dump trailers allow for easier loading and unloading of materials with their low height and allow the hauling of bulky items very efficiently. The City replaced a dump trailer last year and it is the intent to get the exact same trailer for ease of use and familiarity with operations.</p> <p>Staff have requested a state contract quote from M&G Trailer Sales and received a quote of \$19,490.48. This amount is within the 2026 CIP budget of \$19,500. The Public Works Subcommittee was presented this information at their January 21, 2026, meeting and recommend consideration of approval by the City Council.</p>	
SUPPORTING DOCUMENTS ATTACHED:	
<ul style="list-style-type: none"> Quote – M&G Trailer Sales 	

POSSIBLE MOTION

PLEASE WORD MOTION AS YOU WOULD LIKE IT TO APPEAR IN THE MINUTES:
Motion to accept the quote and authorize purchase of a Dump Trailer from M&G Trailer Sales in the amount of \$19,490.48.

BUDGET INFORMATION

FUNDING:	BUDGETED:
Fund 206 – Capital Equipment Revolving	Yes



M&G Trailer Sales, Service and Rental

9387 Highway 10 NW
 Ramsey MN 55303
 763-506-0930
 www.mgtrailer.com

CITY OF OTSEGO

13400 90TH ST NE
 OTSEGO, MN 55330
 H 763-441-4414 W

C 763-441-4414

Date
 Invoice
 Salesperson Neilee Robeck

I hereby agree to purchase the following unit(s) from M&G Trailer Sales under the terms and conditions specified. Delivery is to be made as soon as possible. It is agreed, however, that neither you nor the manufacturer will be liable for failure to make delivery.

Unit Information

New/U	Year	Make	Model	Serial No.	Stock No.	Price (Incl factory options)
New	2026		Temporary MU		TEMP	\$17,495.00

Options:

Dealer Unit Price	\$17,495.00
Parts & Accessories	\$0.00
Labor	\$279.49
Cash Price	\$17,774.49
Trade Allowance	\$0.00
Payoff	\$0.00
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Net Trade	\$0.00
Net Sale (Cash Price - Net Trade)	\$17,774.49
Sales Tax	\$22.71
Vehicle Tax	\$1,202.78
Federal Excise Tax	
Document or Administration Fees	\$275.00
Registration Tax	\$145.00
Plate Fee	\$13.50
Public Safety Vehicle Fee	\$3.50
Transfer Tax	\$10.00
Title/Transfer Fee	\$8.25
State/Deputy Filing Fee	\$12.00
MN Vehicle Excise Tax	\$20.00
DRVS Surcharge	\$1.00
Title Tech/Reg Tech Srchg	\$2.25

12 VOLT SOLAR CHARGER 7 AMP
 1/2 Hour Labor Charge

\$214.99
 \$64.50

Notes:

Sub Total (Net Sale + Other Charges)	\$19,490.48
Deposits	\$0.00
Balance Paid	\$0.00
Amount to Pay/Finance	\$19,490.48

Trade Information

NOTICE TO BUYER: (1) Do not sign this agreement before you read it or if it contains any blank spaces to be filled in. (2) You are entitled to a completely filled in copy of this agreement. (3) If you default in the performance of your obligations under this agreement, the trailer may be repossessed and you may be subject to suit and liability for the unpaid indebtedness evidenced by this agreement. NON-REFUNDABLE DEPOSIT~ All amounts paid hereunder shall be nonrefundable once paid.

TRADE-IN NOTICE: Customer represents that all trade in units described above are free of all liens and encumbrances except as noted.

*With Approved Credit. Interest rates and monthly payment are approximate and may vary from those determined by the lender.

Customer Signature _____ Dealer Signature _____

Thank You for Your Business!