



Request for City Council Action

DEPARTMENT INFORMATION

ORIGINATING DEPARTMENT	REQUESTOR:	MEETING DATE:
Parks and Recreation	Parks and Recreation Director Jacobs	January 26, 2026
PRESENTER(S)	REVIEWED BY:	ITEM #:
Consent	City Administrator/Finance Director Flaherty	3.9 – Fleet Procurement

STRATEGIC VISION

MEETS:	THE CITY OF OTSEGO:
	Is a strong organization that is committed to leading the community through innovative communication.
X	Has proactively expanded infrastructure to responsibly provide core services.
	Is committed to delivery of quality emergency service responsive to community needs and expectations in a cost-effective manner.
	Is a social community with diverse housing, service options, and employment opportunities.
	Is a distinctive, connected community known for its beauty and natural surroundings.

AGENDA ITEM DETAILS

RECOMMENDATION:	
City staff is recommending the City Council approve a fleet vehicle purchase.	
ARE YOU SEEKING APPROVAL OF A CONTRACT?	IS A PUBLIC HEARING REQUIRED?
No	No
BACKGROUND/JUSTIFICATION:	
<p>The 2026 Capital Improvement Plan (CIP) includes the addition of a compact track loader for maintenance operations. This machine would be used for various operations such as mulching, tree planting, earth work, ice rink sweeping, loading trucks and trailers, and brush mowing. It would be the second skid loader in the Parks and Streets fleet and would help reduce the strain caused by the current shared use between departments. As one of the most frequently used pieces of equipment, having an additional skid loader would significantly improve operational efficiency.</p> <p>Staff obtained state contract quoted pricing from Ziegler CAT in the amount of \$83,507.85. This amount is within the approved 2026 CIP budget of \$85,000.</p> <p>The Public Works Subcommittee reviewed this request at its January 21, 2026, meeting and recommends consideration of approval by the City Council.</p>	
SUPPORTING DOCUMENTS ATTACHED:	
<ul style="list-style-type: none"> Quote – Ziegler CAT 	

POSSIBLE MOTION

PLEASE WORD MOTION AS YOU WOULD LIKE IT TO APPEAR IN THE MINUTES:
Motion to accept the quote and authorize purchase of a 2026 255 Compact Track Loader from Ziegler CAT in the amount of \$83,507.85.

BUDGET INFORMATION

FUNDING:	BUDGETED:
Fund 206 – Capital Equipment Revolving	Yes



234805-01

January 8, 2026

CITY OF OTSEGO
13400 90TH ST NE
OTSEGO, MN 55330-7259

Dear Nick ,

We would like to thank you for your interest in our company and our products, and are pleased to quote the following for your consideration.

Caterpillar Model: 255 Compact Track Loader

We wish to thank you for the opportunity of quoting on your equipment needs. This quotation is valid for 30 days, after which time we reserve the right to re-quote. If there are any questions, please do not hesitate to contact me.

Sincerely,

Dave Carothers
Territory Manager

Caterpillar Model: 255 Compact Track Loader

Standard Equipment

POWERTRAIN

Cat C2.8T turbocharged diesel engine
-Gross horsepower per ISO 14396
74.2 hp (55.3 kW)
-Electric fuel priming pump
-Glow plugs starting aid
-Liquid cooled, direct injection
Air cleaner, dual element, radial seal
S-O-S sampling valve, hydraulic oil
Ecology drain - coolant
Filter, hydraulic supply, cartridge type
Filter, hydraulic return, cartridge type

UNDERCARRIAGE

Torsion Suspension (4 independent
torsion axles)
Two speed travel

HYDRAULICS

Selectable control pattern - ISO or H
Electro/hydraulic implement control
Electro/hydraulic hydrostatic
transmission control

ELECTRICAL

Work Tool Electrical Harness
Heavy duty battery
-includes battery disconnect with
lockout feature

Filter, canister type, engine oil
Filter, canister type, fuel
and water separator
Radiator / hydraulic oil
cooler (side-by-side)
Spring applied, hydraulically released,
parking brakes
Hydrostatic transmission
Lockable fuel cap
Auto engine idle

Integrated tie downs on track
frame (4)

Speed sensor guarding
Heavy duty flat faced quick disconnects
with integrated pressure release lever

Switch backlighting
Interior LED dome light
Backup alarm
Electrical outlet, beacon

12 volt electrical system
 85 ampere alternator
 LED work lights
 Auto reverse lights

OPERATOR ENVIRONMENT

Operator warning system indicators:
 -Air filter restriction
 -Alternator output
 -Armrest raised / operator out of seat
 -Engine coolant temperature
 -Engine oil pressure
 -Glow plug activation
 -Hydraulic supply filter restriction
 -Hydraulic oil temperature
 -Park brake engages
 -Engine emission system
 (where applicable)
 Control interlock system, when operator
 leaves seat or armrest raised:
 -Hydraulic system disables
 -Hydrostatic transmission disables
 -Parking brake engages
 ROPS cab, tilt up
 FOPS, Level I
 Color LCD monitor:
 -Creep speed control
 -Drive response adjustment
 -Implement response adjustment
 -Drive Power Priority adjustment
 -Language selection (x32)

FRAMES

Lift linkage, vertical path
 Chassis, one piece welded
 Machine tie down points (9)
 Removable panels for machine

OTHER STANDARD EQUIPMENT

Steel engine door with replaceable
 louvers
 Engine door - lockable
 Extended life antifreeze (-37C, -34F)
 Work tool attachment coupler

Courtesy lighting, exterior
 Automatic Work light notification flash
 when parking brake is released

-Date, Time, Units, and brightness
 settings
 -Multi-operator Anti-theft Security
 System & Monitoring
 -Maintenance schedule and reminders
 -Event and Diagnostic Code monitoring
 -Smart Technology, enables use of
 Smart Attachments
 Gauges: fuel level, hour meter,
 hydraulic temperature, battery
 voltage, tachometer.
 Cell Phone Storage Pocket
 Cup Holder
 Ergonomic contoured armrest
 Independently adjustable, seat
 mounted joystick controls.
 Top and rear windows
 Floormat
 Headliner
 Interior rear view mirror
 Horn
 Hand (dial) throttle, electronic
 12 volt power port
 Rear window breaker hammer

frame cleanout
 Support, lift arm
 Steel rear and front bumpers, welded
 Fuel fill, machine right hand side

Hydraulic oil level sight gauge
 Radiator coolant level sight gauge
 Radiator expansion bottle
 Cat ToughGuard TM hose
 Hydraulic demand cooling fan

MACHINE SPECIFICATIONS

REF #	DESCRIPTION	LIST PRICE
586-0258	255 05A COMPACT TRACK LOADER Available for Europe, AM-N, Puerto Rico, Turkey, Israel, South Korea, Columbia and Chile. LANE 2 - AVAILABLE FROM SANFORD FACTORY LANE 3 - AVAILABLE FROM SANFORD FACTORY. Meets EU Stage V and U.S. EPA Tier 4 Final emission standards.	\$89,770.20

REF #	DESCRIPTION	LIST PRICE
594-1466	TRACK,RUBBER,400MM(15.7 IN)BAR	\$974.10
586-0092	GUARDING / SEALING PKG, (HD1)	\$688.50
590-1211	FUEL, ELECTRIC PRIMING	\$642.60
642-3004	IDLER WHEELS, TRIPLE FLANGE	\$1,387.20
592-6357	RIDE CONTROL, NONE	\$0.00
579-2312	REAR LIGHTS	\$0.00
613-1924	SEAT BELT, 2"	\$0.00
643-7208	CERTIFICATION ARR, P65	\$0.00
585-9582	INSTRUCTIONS, ANSI, USA	\$0.00
593-7244	DOOR, CAB, POLYCARBONATE	\$289.68
651-8304	CAB PACKAGE, ULTRA	\$15,963.00
652-8377	PRODUCT LINK, CELLULAR PLE643	\$1,126.08
652-2074	COLD STARTING PACKAGE (120V)	\$306.00
651-8586	INTEGRATED RADIO	\$693.60
	TOTAL LIST PRICE	\$111,840.96
	TOTAL CORPORATE DISCOUNT (30.2% OF LIST)	(\$33,775.97)
	TOTAL CONFIGURED PRICE	\$78,064.99
421-8926	SERIALIZED TECHNICAL MEDIA KIT	\$0.00
0P-0210	PACK, DOMESTIC TRUCK	\$0.00
643-1300	SHIPPING/STORAGE PROTECTION	\$279.48
0P-9003	LANE 3 ORDER	\$0.00
	TOTAL NET ITEMS	\$279.48
	PREP AND FREIGHT	\$1,200.00
	STATE BID PARTS KIT ONLY CVA - 1000 HR / 500 HOUR INTERVALS	\$0.00
279-5373	BUCKET-GP, 74", BOCE	\$1,453.38
	TOTAL POST FACTORY ITEMS	\$2,653.38
	TOTAL MACHINE SELL PRICE	\$80,997.85
	Add for 48" Hydraulic Jenkins forks	\$ 2,510.00

SELL PRICE	\$83,507.85
NET BALANCE DUE	\$83,507.85
BALANCE	\$83,507.85

WARRANTY

Standard Warranty:	2 Year / 2,000 Hour Standard Warranty
Extended Warranty:	
CSA	STATE BID Parts Kit Only CVA - 1000 hr / 500 hour intervals

F.O.B/TERMS: MONTICELLO

Optional extended warranty:
 84 month / 2,000 hour PT, Hyd and Tech warranty \$ 2,060