



# Request for City Council Action

## DEPARTMENT INFORMATION

ORIGINATING DEPARTMENT	REQUESTOR:	MEETING DATE:
Parks and Recreation	Parks and Recreation Director Jacobs	January 26, 2026
PRESENTER(S)	REVIEWED BY:	ITEM #:
Consent	City Administrator/Finance Director Flaherty	3.7 – Fleet Procurement

## STRATEGIC VISION

MEETS:	THE CITY OF OTSEGO:
	Is a strong organization that is committed to leading the community through innovative communication.
<b>X</b>	Has proactively expanded infrastructure to responsibly provide core services.
	Is committed to delivery of quality emergency service responsive to community needs and expectations in a cost-effective manner.
	Is a social community with diverse housing, service options, and employment opportunities.
<b>X</b>	Is a distinctive, connected community known for its beauty and natural surroundings.

## AGENDA ITEM DETAILS

RECOMMENDATION:	
City staff is recommending the City Council approve a fleet vehicle purchase.	
ARE YOU SEEKING APPROVAL OF A CONTRACT?	IS A PUBLIC HEARING REQUIRED?
No	No
BACKGROUND/JUSTIFICATION:	
<p>The 2026 Capital Improvement Plan (CIP) includes the replacement of PW55 a 2016 John Deere Zero Turn Mower. The mower is used daily during the summer for trim mowing and plays a critical role in maintaining parks, athletic complexes, trails, and other City facilities.</p> <p>Staff obtained state contract quoted pricing from Minnesota Equipment, Inc. in the amount of \$13,748.96. This amount is within the approved 2026 CIP budget of \$14,598. The Utility Department needs a mower for use at one of the wastewater facilities and has agreed to purchase the 2016 mower for \$3,500, which is equivalent to the trade-in value provided by the dealer.</p> <p>The Public Works Subcommittee reviewed this request at its January 21, 2026, meeting and recommends consideration of approval by the City Council.</p>	
SUPPORTING DOCUMENTS ATTACHED:	
<ul style="list-style-type: none"> <li><b>Quote – Minnesota Equipment, Inc.</b></li> </ul>	

## POSSIBLE MOTION

PLEASE WORD MOTION AS YOU WOULD LIKE IT TO APPEAR IN THE MINUTES:
Motion to accept the quote and authorize purchase of a 2026 Z-930M Zero Turn Mower from Minnesota Equipment, Inc. in the amount of \$13,748.96, and to authorize sale of the 2016 Mower to the Sanitary Sewer Utility for \$3,500.

## BUDGET INFORMATION

FUNDING:	BUDGETED:
Fund 206 – Capital Equipment Revolving	Yes

**Customer:**

**Quotes are valid for 30 days from the creation date or upon contract expiration, whichever occurs first.**

**A Purchase Order (PO) or Letter of Intent (LOI) including the below information is required to proceed with this sale. The PO or LOI will be returned if information is missing.**

- Vendor: Deere & Company  
2000 John Deere Run  
Cary, NC 27513
- Signature on all LOIs and POs with a signature line
- Contract name or number; or JD Quote ID
- Sold to street address
- Ship to street address (no PO box)
- Bill to contact name and phone number
- Bill to address
- Bill to email address (required to send the invoice and/or to obtain the tax exemption certificate)
- Membership number if required by the contract

Quotes of equipment offered through contracts between Deere & Company, its divisions and subsidiaries (collectively "Deere") and government agencies are subject to audit and access by Deere's Strategic Accounts Business Division to ensure compliance with the terms and conditions of the contracts.

**For any questions, please contact:**

SHANE FISHER  
Minnesota Equipment, Inc.  
13725 Main Street  
Rogers, MN 55374  
Cell Phone: 763-204-1171  
Email: shanefisher@mnequip.com

**ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):**

Deere & Company  
2000 John Deere Run  
Cary, NC 27513-2789 US  
FED ID: 36-2382580  
UEID: FNSWEDARMK53

**ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:**

SHANE FISHER  
Minnesota Equipment, Inc.  
13725 Main Street Rogers, MN 55374

**Prepared For**

CITY OF OTSEGO  
13400 90TH ST NE  
OTSEGO, MN 553307259  
(763) 441-4414  
NJACOBS@OTSEGOMN.GOV

**Prepared By**

SHANE FISHER  
Minnesota Equipment, Inc.  
13725 Main Street  
Rogers, MN 55374  
763-204-1171  
shanefisher@mnequip.com

**Quote Id** 1469764

**Creation Date** 07-Jan-2026

**Expiration Date** 06-Feb-2026

**Rogers**



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## Quote Summary

Equipment Summary	Suggested List	Selling Price	QTY In Group	Extended
<b>Z930M ZTrak 60" MULCH ON DEMAND DECK</b>	\$17,831.92	\$13,748.96	1	\$13,748.96
<b>Contract:</b> Sourcewell Grounds Maint 112624-DAC (PG NB CG 70)				
<b>Price Effective Date:</b> 06-Jan-2026				
<b>Equipment Total</b>				<b>\$13,748.96</b>

**Quote Summary**

Total Selling Price	\$13,748.96
<b>Sub-total</b>	<b>\$13,748.96</b>
<b>Balance Due</b>	<b>\$13,748.96</b>

Salesperson : X \_\_\_\_\_

Accepted By : X \_\_\_\_\_

## Selling Equipment

Quote # 1469764  
Customer CITY OF OTSEGO

### Z930M ZTrak 60" MULCH ON DEMAND DECK

QTY In Group : 1

Hours	---	Suggested List
Serial Number	---	\$17,831.92
Stock Number	---	Selling Price
Contract	Sourcewell Grounds Maint 112624-DAC (PG NB CG 70)	\$13,748.96
Price Effective Date	06-Jan-2026	Discount Amount
PUK Parent Serial #		(\$4,106.83)

### Equipment Summary

Code	Description	Qty	List Price	Discount %	Discount \$	Adjusted Selling Price
216ETC	Z930M ZTrak	1	\$14,609.00	23.0%	(\$3,360.07)	\$11,248.93

### Base / Options

Code	Description	Qty	List Price	Discount %	Discount \$	Adjusted Selling Price
001A	United States /Canada	1	\$0.00	23.0%	\$0.00	\$0.00
1505	60 In. Mulch On Demand Mower Deck	1	\$1,100.00	23.0%	(\$253.00)	\$847.00
2093	Fully Adjustable Suspension Seat with Armrests (24" High Back)	1	\$595.00	23.0%	(\$136.85)	\$458.15
1040	24x12N12 Michelin X Tweel Turf for 54 In. and 60 In. Decks	1	\$1,448.00	23.0%	(\$333.04)	\$1,114.96
<b>Total Base / Options</b>			<b>\$17,752.00</b>		<b>(\$4,082.96)</b>	<b>\$13,669.04</b>

### Dealer Attachments

Code	Description	Qty	List Price	Discount %	Discount \$	Adjusted Selling Price
BUC11624	Arm rest kit-Padded (Set of 2)	1	\$103.79	23.0%	(\$23.87)	\$79.92
<b>Total Dealer Attachments</b>			<b>\$103.79</b>		<b>(\$23.87)</b>	<b>\$79.92</b>
<b>Selling Price Subtotal</b>						<b>\$13,748.96</b>
<b>Total Selling Price</b>			<b>\$17,831.92</b>		<b>(\$4,106.83)</b>	<b>\$13,748.96</b>



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FINANCIAL

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Whether you're running a farm, managing a business, or maintaining your property, John Deere Financial is here to support you. With decades of experience and deep knowledge of John Deere equipment, we offer flexible financing solutions tailored to your needs, your goals, and your budget. From large-scale ag producers to commercial contractors to homeowners, we make it easier to own and operate the equipment you trust, with competitive rates and terms that work for you.

For generations, we've stood by our customers with reliable financing and long-term commitment. With John Deere Financial, your financing works as hard and reliably as your equipment, because we believe in building lasting relationships that grow with you.

## CONVENIENT

- Multiple finance solutions for the products and services you need.
- Enjoy a seamless experience with eStatements, easy account management through My Financial Accounts, secure eSignature options, and fast approvals—saving you time and simplifying your financial life.

## COMPETITIVE

- Customized solutions — help choosing the best financial mix to support your needs.
- Unmatched industry expertise.
- Tailored terms, flexible payments, and cost-effective maintenance plans.

## COMMITTED

- Here for you in good times and in bad - we'll find solutions to keep you in your equipment and on track for future success.
- As a finance company owned and operated by John Deere, we are focused on products built by John Deere.

## INSIGHTFUL

- Customer service team that thoroughly understands your industry and the challenges customers face.
- Financing solutions for real life.



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