



# Request for City Council Action

## DEPARTMENT INFORMATION

ORIGINATING DEPARTMENT	REQUESTOR:	MEETING DATE:
Administration	City Administrator/Finance Director Flaherty	January 26, 2026
PRESENTER(s)	REVIEWED BY:	ITEM #:
Consent		3.4 – Special Meeting

## STRATEGIC VISION

MEETS:	THE CITY OF OTSEGO:
<b>X</b>	Is a strong organization that is committed to leading the community through innovative communication.
	Has proactively expanded infrastructure to responsibly provide core services.
	Is committed to delivery of quality emergency service responsive to community needs and expectations in a cost-effective manner.
	Is a social community with diverse housing, service options, and employment opportunities.
	Is a distinctive, connected community known for its beauty and natural surroundings.

## AGENDA ITEM DETAILS

RECOMMENDATION:	
City staff are recommending that the City Council schedule the Local Board of Appeal and Equalization Meeting.	
ARE YOU SEEKING APPROVAL OF A CONTRACT?	IS A PUBLIC HEARING REQUIRED?
No	No
BACKGROUND/JUSTIFICATION:	
<p>In accordance with Minnesota Statute §274.01, Wright County had proposed a scheduled date of April 21, 2026, at 6:00 PM for the Local Board of Appeal and Equalization meeting.</p> <p>This date conflicted with a scheduled Parks and Recreation Commission meeting for the same night. At the January 14, 2026, Administrative Subcommittee meeting, it was discussed to seek an alternative date. City staff proposed a date of April 22, 2026, at 6:00PM, which Wright County confirmed as available.</p> <p>Mailed notice of this meeting will be included within the notice of estimated market value and property classification which is sent out annually by Wright County. Additionally, City staff will publish notice of the meeting in the Star News and post notice of the meeting at the Prairie Center and on the City website.</p>	
SUPPORTING DOCUMENTS ATTACHED:	
<ul style="list-style-type: none"> <li>None</li> </ul>	

## POSSIBLE MOTION

PLEASE WORD MOTION AS YOU WOULD LIKE IT TO APPEAR IN THE MINUTES:
Motion to call for a special City Council meeting on April 22, 2026, at 6:00PM to be held at the Prairie Center for the Local Board of Appeal and Equalization Meeting.

## BUDGET INFORMATION

FUNDING:	BUDGETED:
N/A	N/A